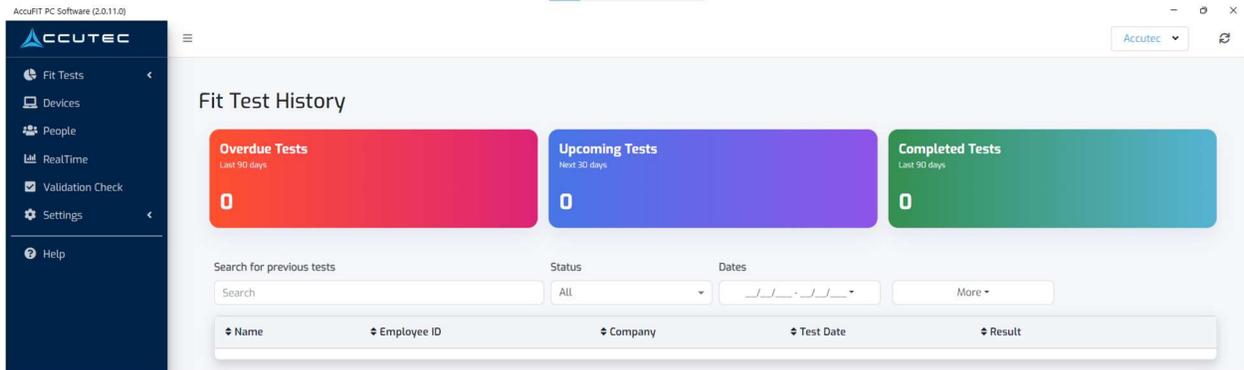


Operating Guide for the AccuFIT 9000 PC Software (Next Generation)

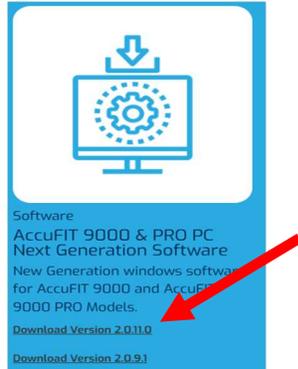


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Downloading and Installing the Software

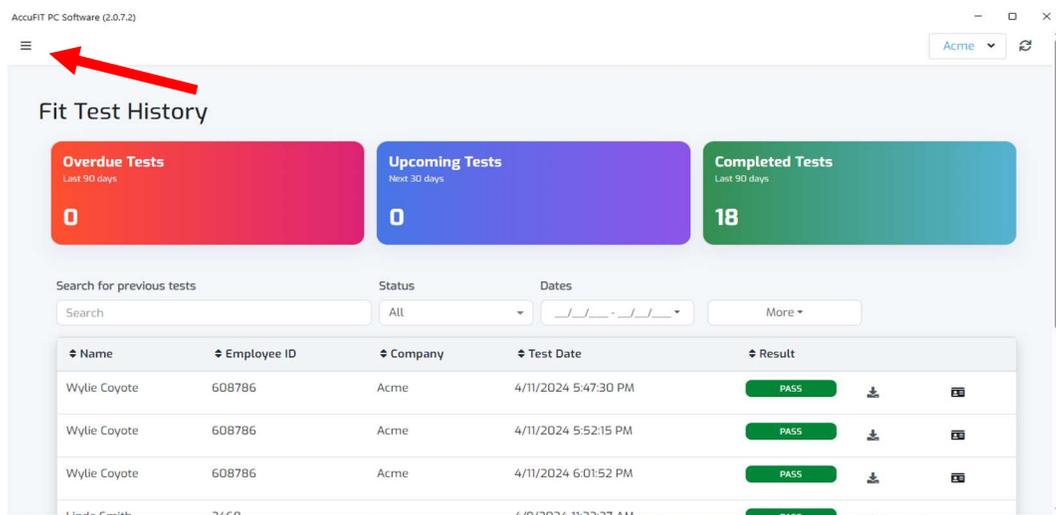
Point your browser to the Software/Firmware/Driver page on the Accutec website at <https://accutec.com/resource-library/>. Download the Current version of the PC Software here:



Clicking on the downloaded file will begin the installation or upgrade process. Installation requires that Microsoft Windows Desktop Runtime 8.0.11 be installed on your computer. If this app is not already present, you will be presented with a prompt that allows download and installation of this app. If this is a first-time installation of the Accutec software, the EULA (End-User License Agreement) will appear before allowing installation to complete.

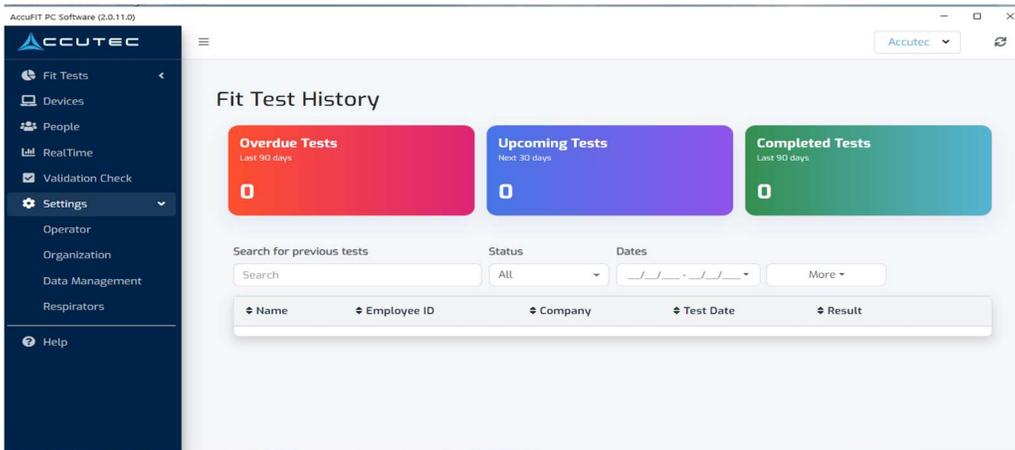
If the CP210x Driver for USB connectivity is not already installed, download it from the Accutec website here: <https://accutec.com/download/accufit-9000cp210x-driver/> and install according to the accompanying instructions. Please be aware that the installation procedure for Windows™ 11 is different from that of previous versions of Windows™.

When the software is opened the following Screen should appear:



Please note the “Hamburger” menu icon at the upper left of the screen immediately below the Version legend. Clicking on this menu icon invokes the Navigation Bar at the left of the screen.

The Navigation Bar



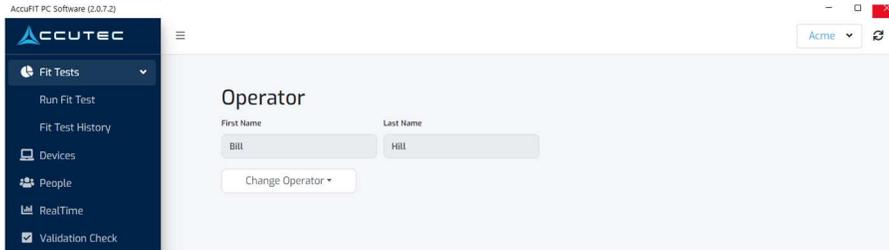
The Navigation Bar has multiple tabs, and clicking on a selected tab will bring the user to that function of the application. The description of each tab is as follows: (Please note that the sequence order is optimized for regular use. During the installation process you will want to open the “Settings” tab first.)

- 1. Fit Tests** Expanding this tab with the drop-down arrow to the right of the Tab header brings up two sub-tabs:
 - a. Run Fit Test** This allows the user to set up and initiate a Fit Test by invoking the Fit Test Application.
 - b. Fit Test History** This provides access to fit test reports, enables the user to search and filter by date, status, name, respirator type, and other parameters. In the Cloud version, this is where you can email fit test reports and respirator cards.
- 2. Devices** This tab accesses the communication status of any device(s), allows adding new devices, enables data synching, and has the ability to switch to other tabs: Real Time, Validation Check, Fit Test, etc.
- 3. People** This accesses the data associated with your “People” database and allows searching, adding, limited editing, and importing and exporting data. Fit test cards can be printed (or emailed in the Cloud version).
- 4. Real Time** This brings up a utility that can display the ambient concentration of particles, show the fit factor of a respirator in real time, and can be used for diagnostics of fit, instrument performance, and ambient particulate concentration. This is extremely useful as a teaching tool for demonstrating how adjustments to the respirator can affect the actual fit.
- 5. Validation Check** This is the utility that invokes the series of tests that determine that the ambient conditions are acceptable for performing the fit test, and that the instrument is performing within specifications.
 - a. Run Validation** This opens the command page to perform the Validation Check. This is also where user-defined (or default) minimum particle, max zero particles, and Max Fit Factor parameters are set for both the Validation Check and Fit Test operation.
 - b. Validation History** Here is where you can view historical Validation Check information and produce reports or export Validation Check information.

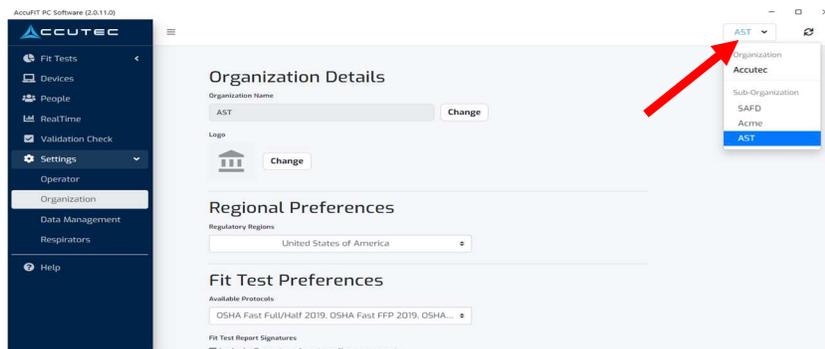
Settings

This is where the software is configured for the specific requirements of the Respiratory Protection Program in which the AccuFIT 9000 or AccuFIT 9000 PRO is being used. Because this setup must be configured before the software is operated, we will cover these operations first.

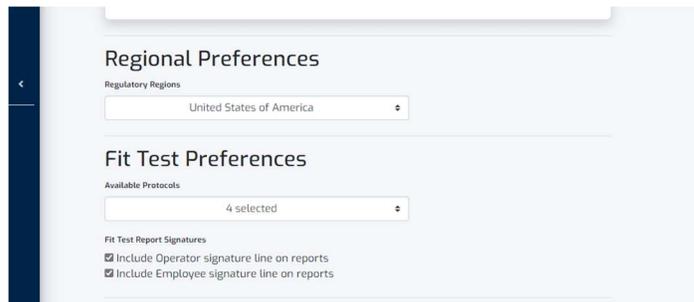
- a. **Operator** This is where the name that will appear on the Fit Test Report as the system operator or administrator of the fit testing is entered. Additional names can be entered, and the active administrator can be selected.



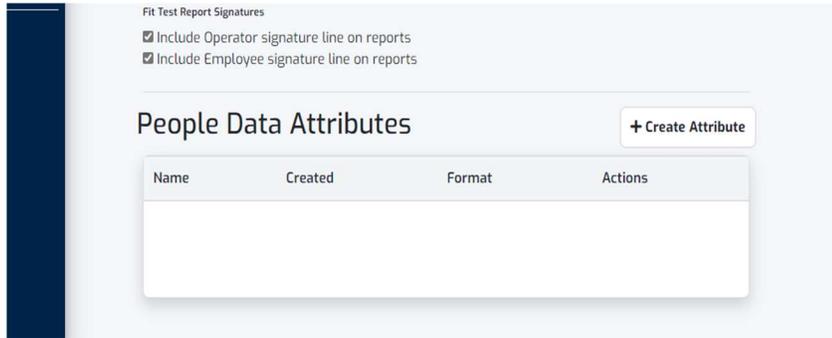
- b. **Organization** This is where the name of the organization (e.g., Acme, Inc., or Anytown Regional Medical Center) is created. You can also enter sub-organizations under the main organization name. You can also add a logo which will appear on your fit test report, and which is specific to the Organization or sub-Organization selected in active memory. (Arrow shows selected or active Organization or sub-Organization.)



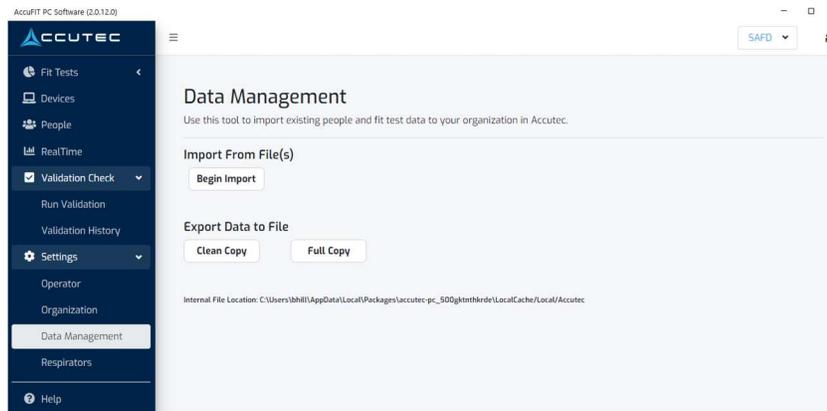
The Next field (**Regional Preferences**) is where your location is entered (e.g., United States, Japan, etc.) in order to invoke the appropriate regulatory protocols. The next field (**Fit Test Preferences**) selects the protocols that can be accessed for the fit tests. This also allows the operator to configure the Fit Test Report to include or not include signature lines for the operator and fit test subject.



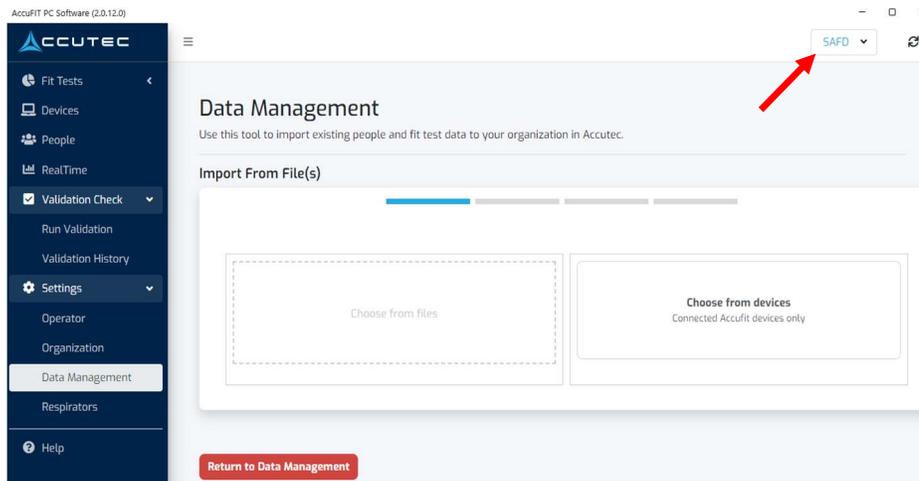
The next field (**People Data Attributes**) allows the addition of fields (or “Attributes”) to a “People” data record (e.g., Building Number, or Department).



- c. **Data Management** This section has the utilities for importation of data from other sources (including data stored in the AccuFIT 9000 device itself). You can import these data to the AccuFIT 9000 PC Software. **Data Management** allows the user to import stored databases from older systems or older software into the Accutec PC Software.

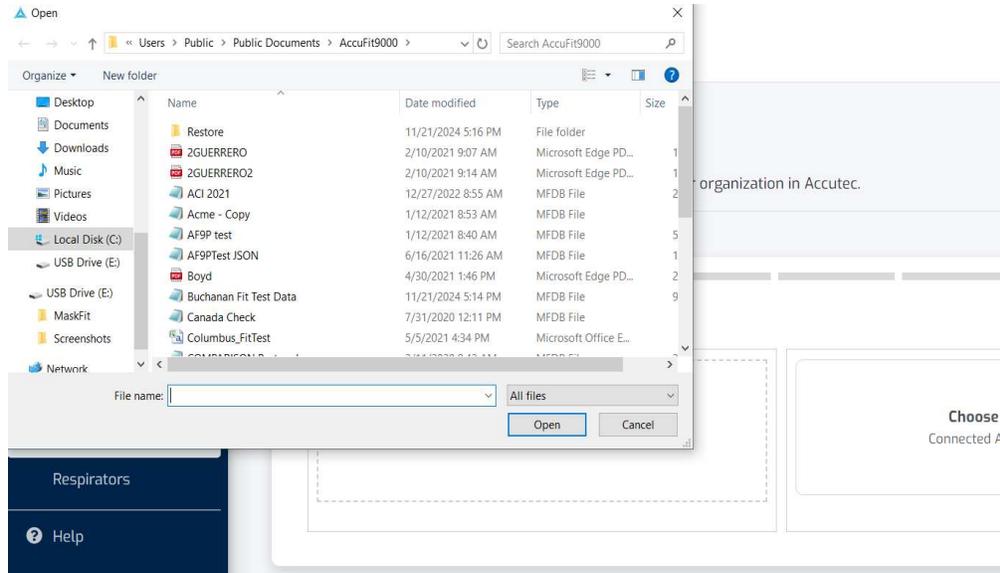


Clicking on “Data Import” invokes the next screen:

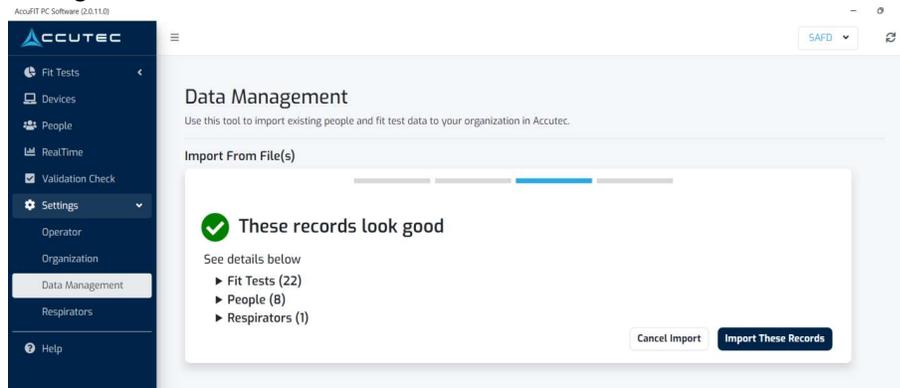


NB: Be sure that you have selected the correct Organization or sub-Organization into which you want to import the information. The imported data will merge with any records that are in the active Organization (database). If you wish to import a complete database, you should create a new sub-Organization into which you will import the database. If this is not done, and if the new “sub-Organization is not selected, the imported database will be merged with the existing database in your active “Organization”.

Import from Files activates a browse command.



Double-click on the file (database) to be imported which invokes the acknowledgement below:



Click on “Import These Records” to complete the import process.

Import from Devices invokes the following window where you can choose the device from which to import and the file to import:

Import From Device
Choose a connected device to transfer data from.

Device
-

Databases
None selected

Import Data

Choose the Device from which you wish to import the database.

Select the database(s) from the list and click “Import Data” to complete the operation.

Import From Device
Choose a connected device to transfer data from.

Device
SN: 956000 - AccuFit9000 Pro

Databases
SD: ACI 2022_1.mfdb

- SD: ACI 2022_1.mfdb
- SD: ACI 2022_2.mfdb
- SD: Acme_04-21-2024_093448.mfdb
- SD: Acme_1.mfdb
- SD: Evolution 2024_1.mfdb
- SD: FAIRFIELD FIRE_1.mfdb
- SD: SAFD 2021_1.mfdb
- SD: test database.mfdb

Import Data

Export Data to File will export the active organization or sub-organization (database) as a *.mfd* file. You can choose to export the entire database which includes the completed Fit Test Records or you can simply export a “Clean” copy which includes only the People, respirators, and protocols. You will be prompted to choose the path to save this file.

d. Respirators

Add Respirator							
	Model	Manufacturer	Style	Fit Factor Pass Level	N95	Edit	Delete
<input type="checkbox"/>	1870+	3M	N95 MASK	100	True		
<input type="checkbox"/>	1870+	3M	DISPOSABLE	100	False		
<input type="checkbox"/>	7500	3M	HALF FACE	100	False		
<input checked="" type="checkbox"/>	8210	3M	Disposable	100	True		
<input type="checkbox"/>	AURA 9205	3M	N 95	100	False		
<input type="checkbox"/>	760088	Honeywell	Full Face	500	False		
<input type="checkbox"/>	H210	Lighthouse	N95	100	True		
<input type="checkbox"/>	LWS Shield-95-MEDI	Lighthouse	N95	100	True		

Here is where you can add, edit, and select as “active” the respirators in your Respiratory Protection Program. In this example, the 3M 8210 N95 respirator has been selected as “active” which allows it to be selected from the dropdown menu in the Fit Test section of the program.

To add a new respirator to your database, click “Add Respirator” in the above screen which invokes the following screen:

Create Custom Respirator

To create a custom respirator fill in the details below.

Manufacturer

Don't see what you're looking for?
Enter a Custom Manufacturer instead

Model

Style

Pass Value

N95 Respirator

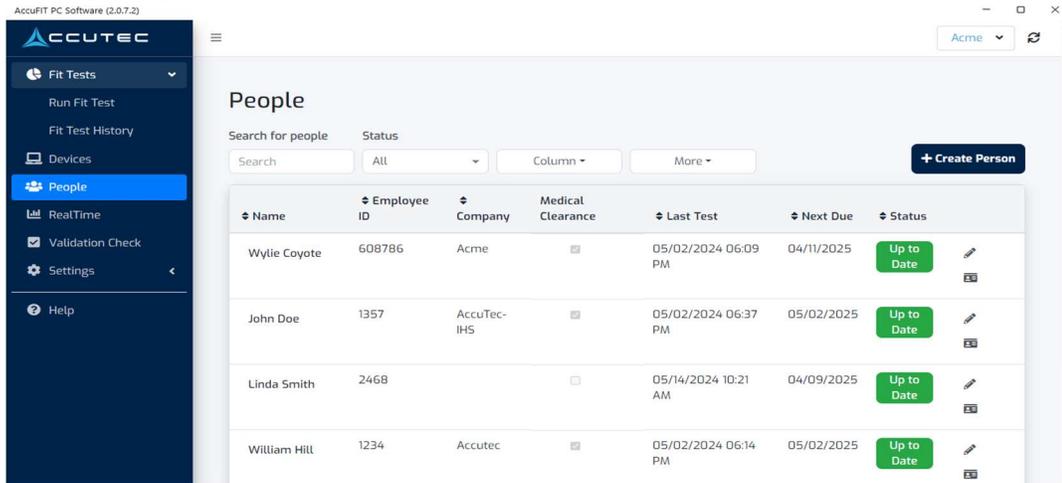
NIOSH Approval No. (optional)

e. **Integrations (Cloud Version Only)** This section is where you integrate the fit test data with your other apps (e.g., Cority EHR software).

People

This is the list of personnel who use respirators and who will be fit tested in accordance with your regional respiratory protection regulations. In the United States, the regulatory agency is OSHA, and the documentation can be found at 29 CFR 1910.134.

Opening the People tab invokes the following screen:



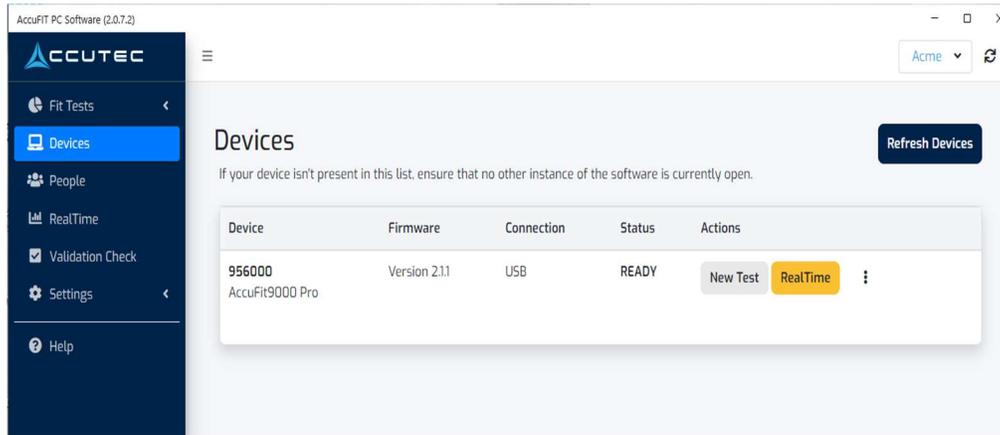
Clicking the “Create Person” creates a record for the individual to be added to the list. This screen also allows searching, editing, and downloading fit test cards showing a list of respirators for which the fit has been tested and which the test subject is cleared to use.

This list can be pre-populated before starting a fit test session, but this is not strictly necessary, as it is possible to return to this page by clicking the “Person” field in the Fit Test Module.

NB: It is extremely important to ensure that the correct Organization or Sub-Organization is active before adding, editing, or performing any other function of the “People” tab. The active Organization can be selected in the header box at the upper right of the window.

Devices (Communication Setup)

Clicking on “Devices” invokes the next screen.

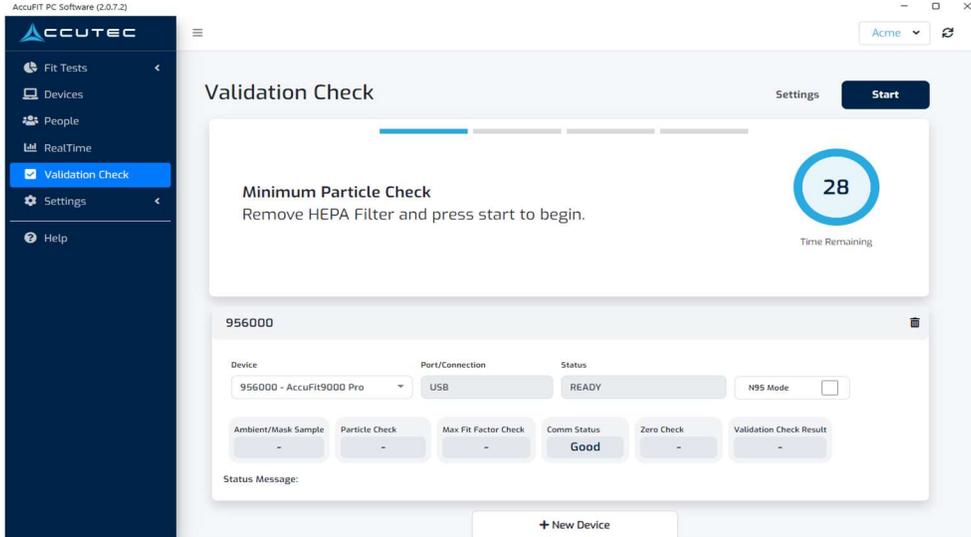


Make sure that the AccuFIT 9000 Or 9000 PRO is powered on and showing the Main or Opening Screen on the touchscreen of the device. Click on “Refresh Devices” to establish communication. When communication is established, the device description, serial number, Firmware version, and connection type will be populated. Clicking on the three “More” dots at the right will open the “Synch to” utility. This allows the active database in the software to be exported directly to the SD memory in the AccuFIT 9000 device for stand-alone operation.

The AccuFIT 9000 devices can communicate with the PC-based software via a USB connection, an ethernet (LAN) connection, or via WiFi. The type of connection is controlled by selecting USB, LAN, or WiFi in the “Setup>Communication” utility resident in the AccuFIT 9000 Device. Please refer to Appendix 1 for detailed instructions describing how to configure the device for the desired mode of communication.

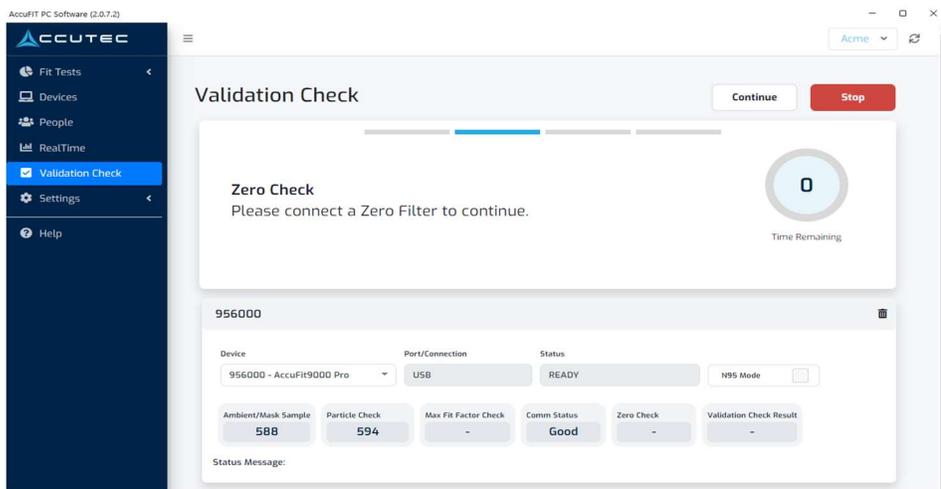
Validation Check

- a. **Performing the Validation Check** Clicking on “Run Validation” will invoke the Validation Check window.



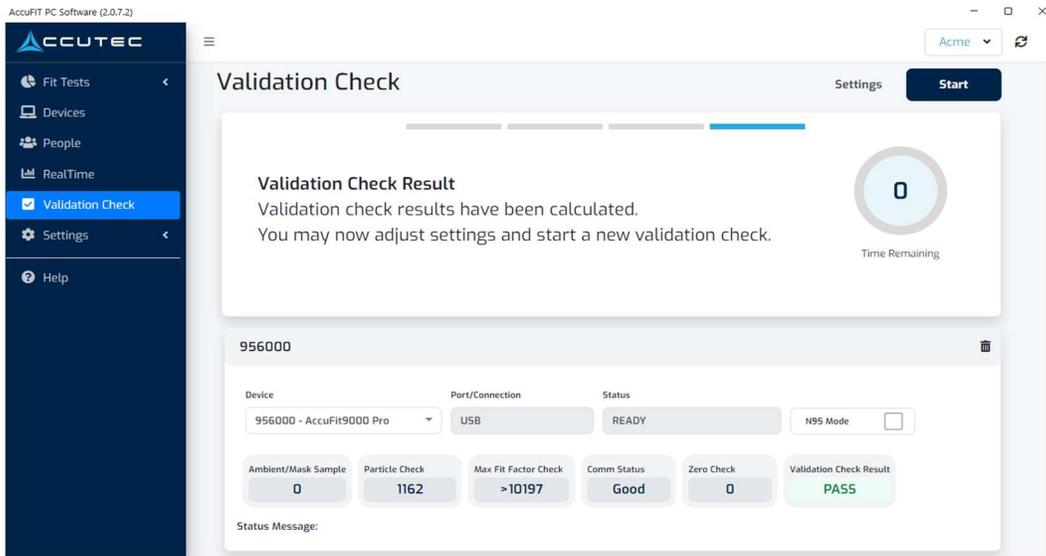
The Validation Check is a utility that checks several parameters which determine that the instrument performance and ambient conditions are within specified limits to ensure that the fit test is statistically valid and that the AccuFIT 9000 device is operating properly. Once these system tests are performed, the software stores the results for future reference.

The first parameter measured is the ambient particle concentration, showing that there is a statistically significant concentration of respirable particles in the ambient atmosphere where the test is being conducted, and that the AccuFIT 9000 device can count them. The first sample is drawn into the system through the clear Sample tube, so the system prompts the user to remove the blue cylindrical Zero or HEPA filter to begin the ambient count. Click “Start” to initiate the first part of the Validation Check. Once the ambient count is complete the utility asks the user to connect the HEPA filter into the clear Sample tube and tap “Continue”.

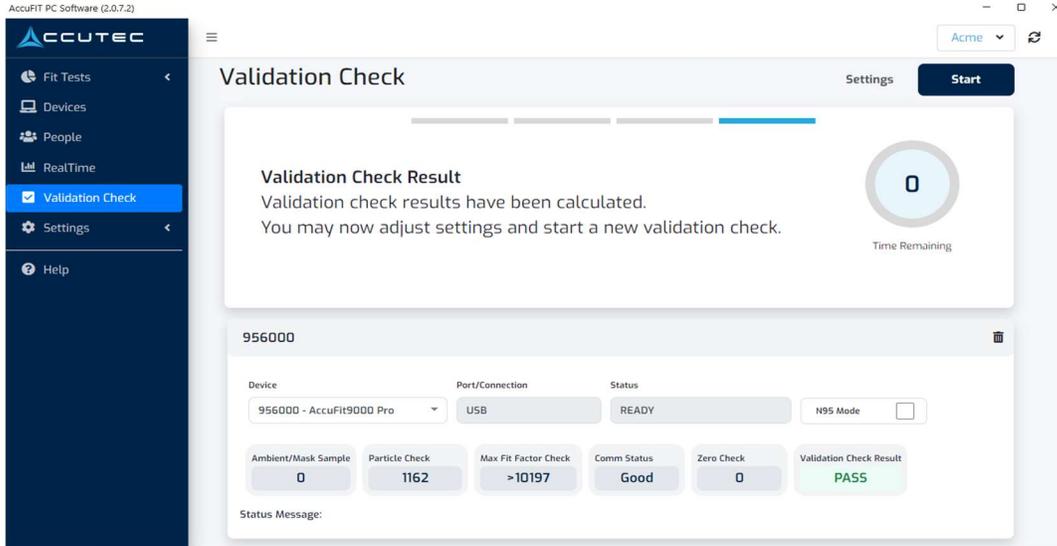


The AccuFIT 9000 will now measure the concentration of respirable particles drawn into the Sample Port when a HEPA filter is attached (should be very close to zero).

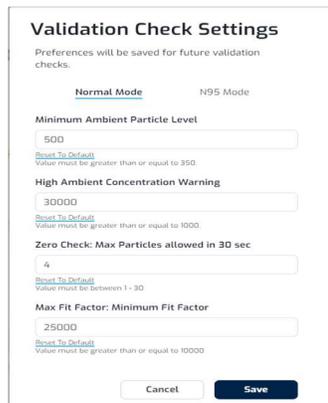
The screen below shows the Zero Check as it completes.



Next, the Validation Check automatically proceeds to the Max Fit Factor Check, which tests the functioning of the MAC valve. First, the valve is toggled to the “Ambient” position (which should show a value for particle concentration very close to the initial Minimum Particle Check) and then back to the “Sample” position (which still has the Zero filter connected and should thus show zero particles). The software divides the “Ambient” value by the “Sample” value and reports the result as “Max Fit Factor”. If all of these measurements produce results that are within specifications the Validation Check reports a “Pass”. The results of the Validation check are saved to the database for future reference.



Validation Check Settings Clicking on the “Settings” tab in the upper right part of the screen opens the following window:



This is where the Minimum Ambient Particle Level, maximum allowed particles in Zero Check, and Max Fit Factor, and High Ambient Concentration Warning setpoints are entered. **Note:** *The Minimum Ambient Particle Level and High Ambient Concentration Warning Level settings apply to both the Validation Check and the Fit Test.* The best statistically-significant setting for the Minimum Ambient Particle Value is 1000 particles/cc, but lower values are permitted. The Zero Check should be set to allow a maximum concentration of 4 particles to be detected, but this may be increased if extremely high concentrations of respirable particles are present in the ambient atmosphere. The High Ambient Concentration Warning Level defaults to 30,000 particles/cc, but this may be increased by the user if environmental conditions make a higher value necessary. The Max Fit Factor value should be at least 12,000, but the software defaults to 25,000.

Clicking on “N95 Mode” changes the setpoint page to the values used when the DMC or particle classifier is invoked when fit testing disposable filtering facepiece respirators (such as N95’s).

Recommended Values in the N95 Mode are:

Validation Check Settings
 Preferences will be saved for future validation checks.

Normal Mode **N95 Mode**

Minimum Ambient Particle Level

[Reset To Default](#)
 Value must be greater than or equal to 0.

High Ambient Concentration Warning

[Reset To Default](#)
 Value must be greater than or equal to 1000.

Zero Check: Max Particles allowed in 30 sec

[Reset To Default](#)
 Value must be between 0 - 30.

Max Fit Factor: Minimum FIT Factor

[Reset To Default](#)
 Value must be greater than or equal to 50.

- b. Validation History** All of the Validation Checks are stored in the database for future reference as proof that the ambient concentration of particulates was sufficient to allow a statistically-significant value for the Fit factor at the time that the fit test(s) were performed and that the instrument was operating within acceptable parameters. In order to retrieve, view, or produce a report of these Validation Checks, click on “Validation History”. The following screen will appear:

Validation History

Search for validation checks

Search More

Device Serial No.	Date	N95	Result
956000	05/13/2021 01:46 PM	<input type="checkbox"/>	PASS
956000	04/18/2023 05:41 PM	<input type="checkbox"/>	PASS
956000	04/18/2023 05:43 PM	<input type="checkbox"/>	PASS
956000	04/18/2023 07:07 PM	<input type="checkbox"/>	PASS
956000	04/18/2023 07:09 PM	<input type="checkbox"/>	PASS
956000	04/26/2023 12:09 PM	<input type="checkbox"/>	PASS
956000	05/05/2023 03:29 PM	<input type="checkbox"/>	PASS
686398	05/13/2023 12:06 PM	<input type="checkbox"/>	PASS
689238	05/13/2023 05:23 PM	<input type="checkbox"/>	PASS
689238	05/13/2023 05:34 PM	<input type="checkbox"/>	PASS

1 2 >

Note that the window only shows the 10 most recent Validation Checks, so in order to see older records, click on the number box below the list. Click “More” selector to export the ten records in active window as a .csv file. In order to see details of any particular Validation Check, click on the record in the table.

The order may not be as described above if older Validation Check information has been imported to your database from an older database. For example, the chronological order of the archived Validation Check results may be reversed.

Details of any archived Validation Check report are available by clicking on any entry.

The screenshot shows a 'Validation History' interface. On the left, there is a search bar and a table with columns for 'Device Serial No.' and 'Result'. The table contains several rows with serial numbers like 956000 and 689238, all with a 'PASS' result. A modal window titled 'Validation Check' is open in the center, displaying details for a specific check. The modal includes fields for 'Device Serial No.' (956000), 'Date' (10/18/2024 08:32 AM), 'N95' (checked), 'Particle' (208817), 'Ambient' (0), 'Max Fit Factor' (100092584), and 'Sample' (0). The 'Result' is shown as a green bar with the word 'PASS'.

Device Serial No.	Result
956000	PASS
956000	PASS
689238	PASS
956000	PASS
956000	PASS

Validation Check

Device Serial No. 956000

Date 10/18/2024 08:32 AM

N95

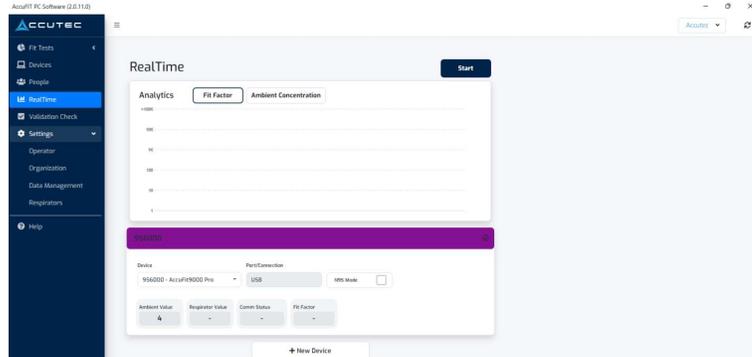
Particle 208817 Ambient 0

Max Fit Factor 100092584 Sample 0

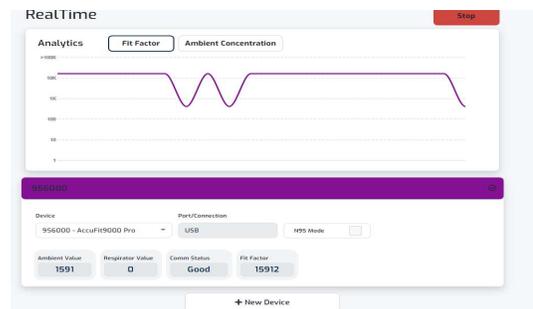
Result **PASS**

Real Time

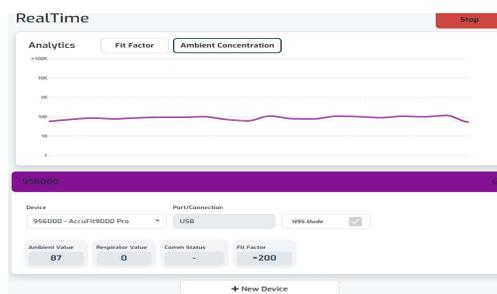
The Real Time utility allows you to measure several parameters that affect the fit test or to determine in real time how adjustments to the respirator affect the fit. Click on “Real Time” in the Navigation Bar to invoke the Real Time screen.



The opening screen defaults to the real-time measurement of the respirator fit factor, and when the “Start” button is clicked, the AccuFIT 9000 device measures the particles in the ambient and then switches to the Sample port and begins a measurement of particles in the test subject’s breathing zone. A running fit factor calculation is performed which is displayed on the semilog graph at the top of the screen and as a number at the bottom of the screen. You can observe the effects in real time (actually the display lags a few seconds) in order to demonstrate what happens when the respirator is adjusted.



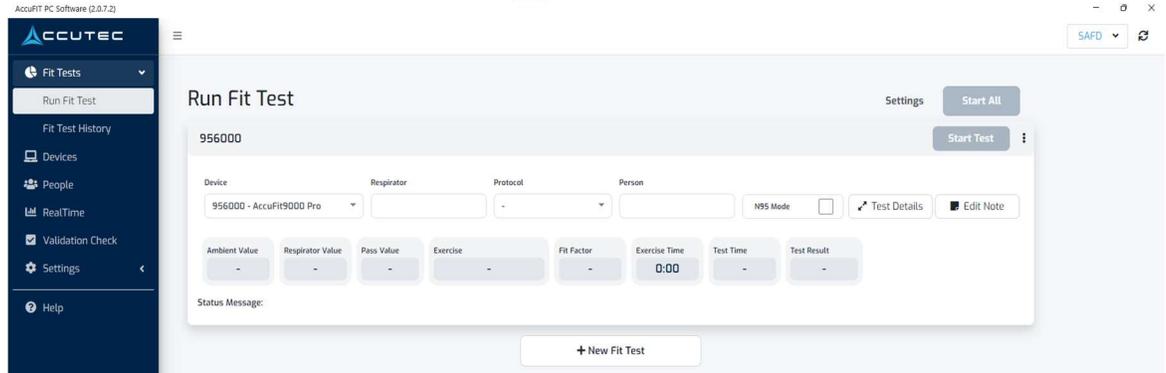
Another very useful feature is the ability to perform continuous measurement of the ambient particulate concentration, with or without energizing the DMC (N95 particle selector). The below screenshot shows Ambient Concentration of particulates <60nm in aerodynamic diameter.



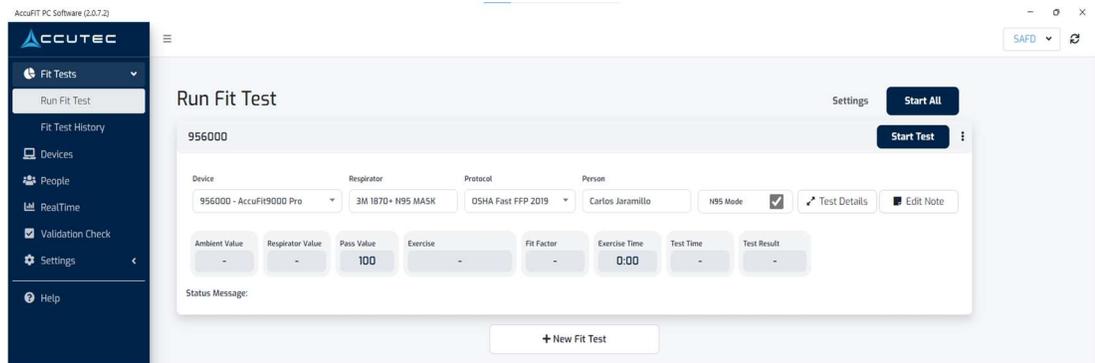
This can be useful when determining optimum placement of the particle generator.

Fit Tests

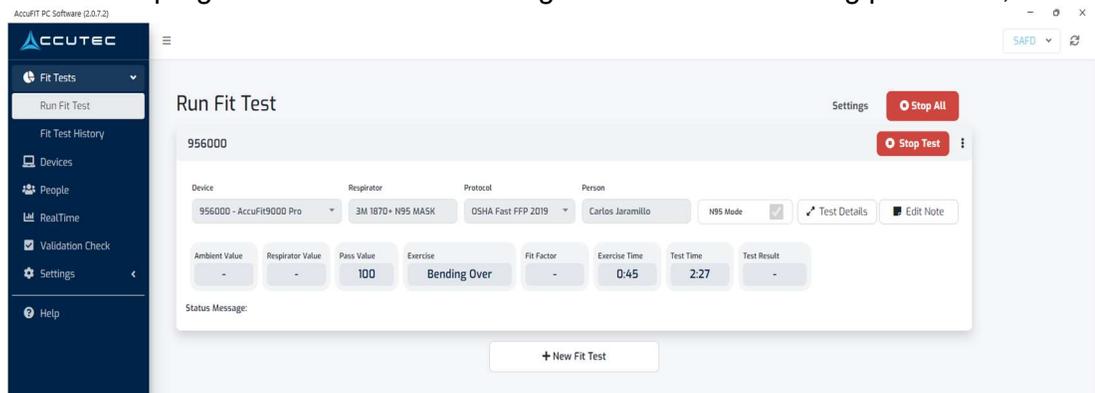
Expanding this tab allows access to the Fit Test History module and the Active Fit Test utility. The active Fit test utility is where the actual fit test is performed.



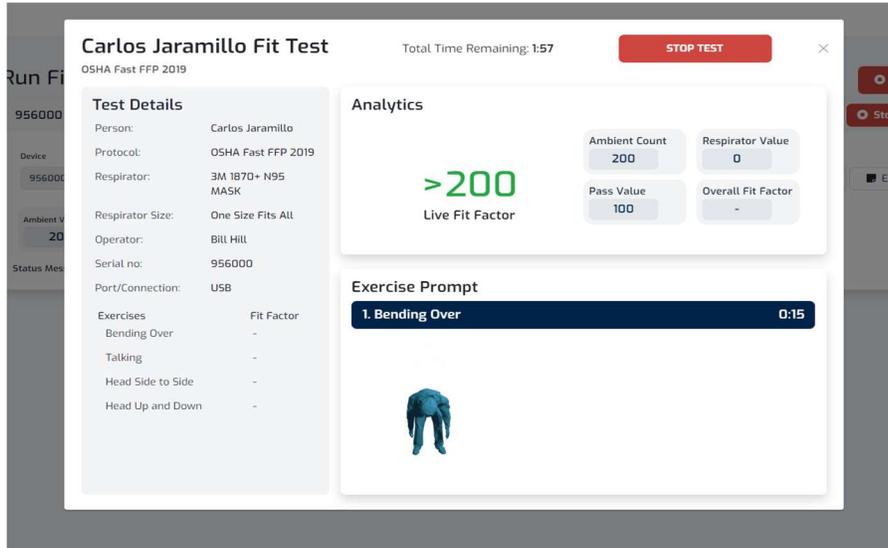
This is the window in which the Fit Test Operator enters the respirator, size, protocol, and test subject for the fit test about to be performed by clicking on each field which invokes a dropdown selection.



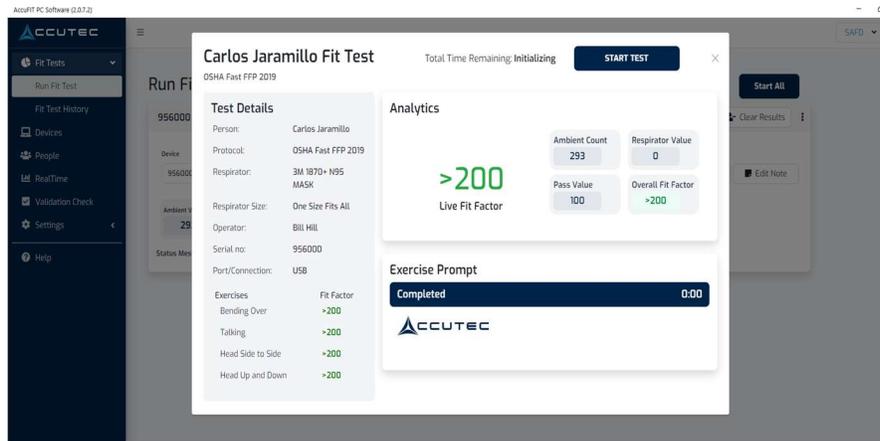
After the test subject has donned the respirator, you have determined that the information is correct, and the requisite time to clear the breathing zone has elapsed, click "Start Test" to initiate the actual fit test. Note that the respirator to be fit tested is an N95, and that the N95 mode and pass value have auto-selected. This shows the fit test is in progress and that the "Bending Over" exercise is being performed,



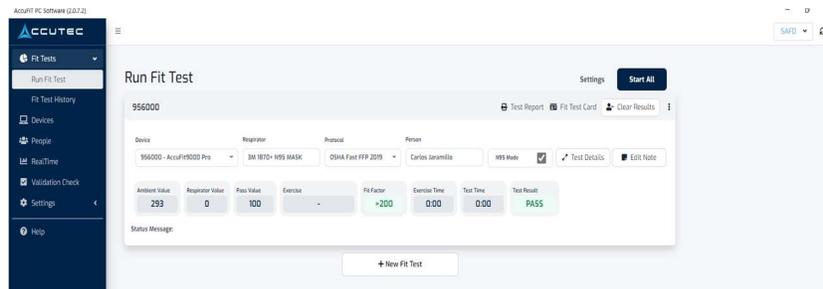
If the Operator wishes to see fit test details, the following screen can be called up by clicking on “Test Details”. Note that Real-Time fit factor and Exercise animations are shown. The animations and exercise instructions are also shown on the touchscreen of the AccuFIT 9000 device so that the test subject does not need to see the computer screen for instructions.



When the Fit Test is completed, the following screen appears showing the “Pass” or “Fail” status of the overall fit test.



Exit the “Details” screen to return to the Run Fit Test Screen.



Clicking on "Fit test Card" will show the card which can be printed or sent to fit test subject.

Respirator Fit Test Card

Name: Carlos Jaramillo ID: 2145

EXPIRES	MFG MODEL SIZE	PROTOCOL	FF
07/19/2025	3M 1870+ One Size Fits All	OSHA Fast FFP 2019	>200

Fit Test Method: QNFT
Company: Acme

[Save PDF](#)

Or clicking on "Fit Test Report" will show the following:

Fit Test Report

[Save PDF](#) [View PDF](#) ×

Test Details

Employee ID	2145	Last Test Date	07/19/2024
First Name	Carlos	Last Name	Jaramillo
		Next Due Date	07/19/2025
Company	SAFD	Device S/N	956000
Location		Operator Name	Bill Hill
Notes			

Respirator/Protocol Details

Respirator	1870+	Protocol	OSHA Fast FFP 2019
Manufacturer	3M	Pass Level	100
Model	1870+	Respirator Style	N95 MASK
Respirator Size	One Size Fits All	Approval Number	

Exercise Details

Overall FF: **>200**

Exercise	Duration	Fit Factor	Pass
Bending Over	30	>200	Yes
Talking	30	>200	Yes
Head Side To Side	30	>200	Yes
Head Up And Down	30	>200	Yes

The operator can "Save" or "View" the .pdf of the printable fit test report:



FIT TEST REPORT

Dec 13, 2024

EMP ID 2145
LAST NAME Jaramillo
FIRST NAME Carlos
COMPANY Acme

TEST DATE Jul 19, 2024 09:23 AM **DEVICE S/N** 956000
DUE DATE Jul 19, 2025

RESPIRATOR 3M 1870+ **PROTOCOL** OSHA Fast FFP 2019
MANUFACTURER 3M **PASS LEVEL** 100
MODEL 1870+
MASK STYLE N95 MASK **APPROVAL**
MASK SIZE One Size Fits All

NOTES

<u>EXERCISE</u>	<u>DURATION</u>	<u>FIT FACTOR</u>	<u>PASS</u>
Bending Over	30s	>200	Y
Talking	30s	>200	Y
Head Side To Side	30s	>200	Y
Head Up And Down	30s	>200	Y
OVERALL FF		>200	Y

FIT TEST OPERATOR _____
Bill Hill

DATE _____

The **Fit Test History Screen** allows you to access all of the historical data, generated reports, and fit test respirator cards.

Fit Test History

Overdue Tests (Last 90 days): 0

Upcoming Tests (Next 30 days): 0

Completed Tests (Last 90 days): 19

Search for previous tests: Status: All Dates: More

Name	Employee ID	Company	Test Date	Result
Deborah C de Baca	5436	Hiltech	3/6/2024 3:09:01 PM	PASS
Dave Thomas	1234	REPS5	3/7/2024 6:23:21 PM	PASS
Charles Bogenschutz	2112	ACCUTEC-IHS, INC.	3/8/2024 1:38:46 PM	PASS
Charles Bogenschutz	2112	ACCUTEC-IHS, INC.	3/12/2024 4:59:19 AM	PASS
Charles Bogenschutz	2112	ACCUTEC-IHS, INC.	3/12/2024 6:23:14 AM	PASS

Appendix 1.

Setting the Communication Mode.

The AccuFIT 9000 controls the mode by which the device communicates with the PC-based software.

To select the mode, open the following screen on the touchpad of the device by tapping “Setup” and then “Communication”:

Communication 09/14/2024 09:37

PC Tool LAN Wi-Fi Generator

Please input host IP Address and Port number to connect to PC Tool via LAN or Wi-Fi.

Host 192.168.10.121

Port 9000 Save

USB LAN Wi-Fi

Status Ready

Connect Exit

1. Setting the USB Mode.

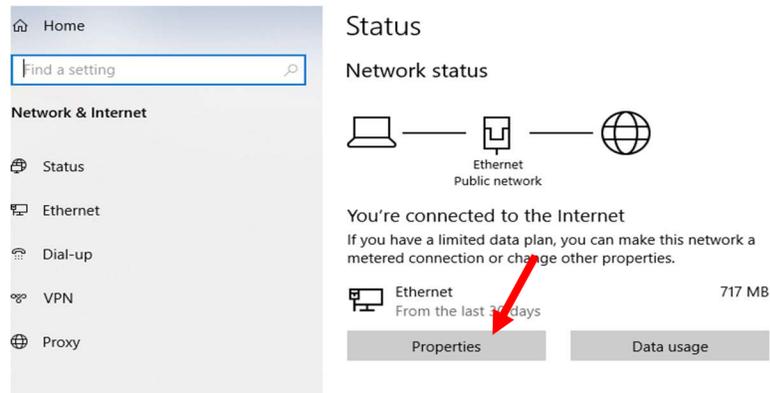
The USB mode is selected (which is the default status) in the above example. To confirm and continue the selection of the USB mode, ensure that a USB cable is connected to the computer with the “B” type connector connected to the port behind and about 10 mm to the left of the On/Off button, and the “A” type connector connected to a USB port in the computer. Tap the “Connect” button, and the display will return to the main Screen. Open the AccuFIT PC Software if it is not already open and select “Devices” in the left menu bar. The device, serial number, connectivity mode, and firmware version should be displayed.

Once the Device has been configured in the USB communication mode it is not necessary to reconfigure the communication setting.

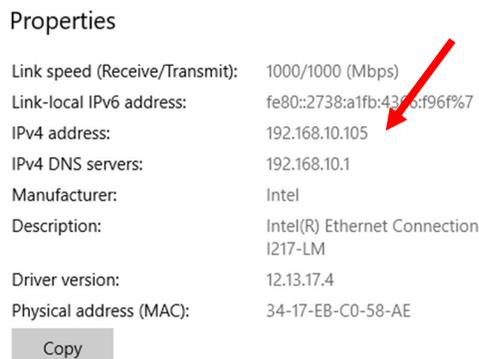
2. Selecting Ethernet (LAN) mode.

In order to select the LAN mode, it is necessary to know the IP address of the computer with which you want to communicate. For Windows 10 tap the “Start” button in the extreme lower left of your desktop and select “Settings” which will typically be the second icon from the bottom on the extreme left.

Click “Network and Internet” which will take you to the Network Status Page.



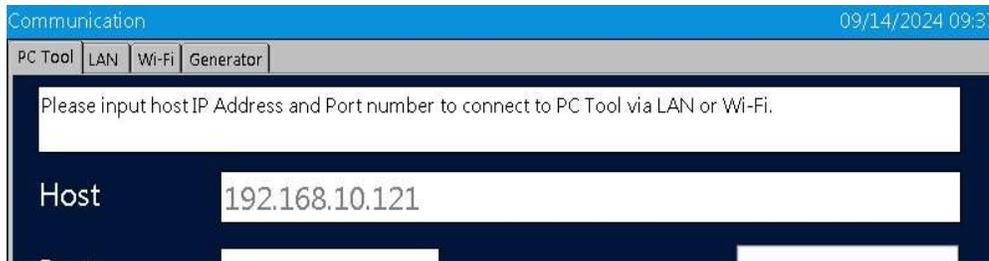
Click “Properties” to see the next page. Scroll down to see the following section.



Your IP address will be shown to the right of IPv4 address: (in this case 192.168.10.105).

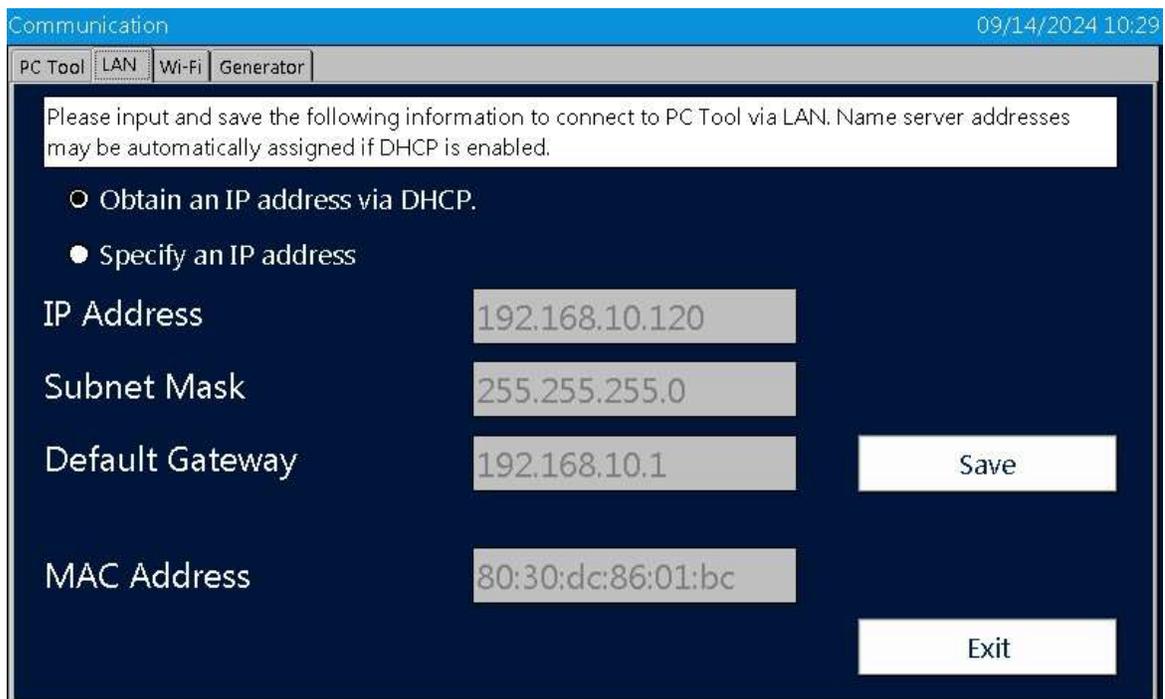
In Windows 11, go to Start>Settings>Network & Internet (WiFi or Network), and select your connected network. Under “Properties” your IP address will be shown next to the IPv4 address.

Make a note of the IP address, as you will need to enter this address in the “Host” field in the “PC Tool” Communication screen. Click “Save”



Connect the Ethernet (LAN) cable to the ethernet port in the rear panel of the AccuFIT 9000 device and an Ethernet port at your router.

Click on the “LAN” tab at the top to open the following screen;



Be sure that “Obtain an IP address via DHCP” is selected. Click “Save”. Return to the connection page by selecting the “PC Tool” tab at the top left.

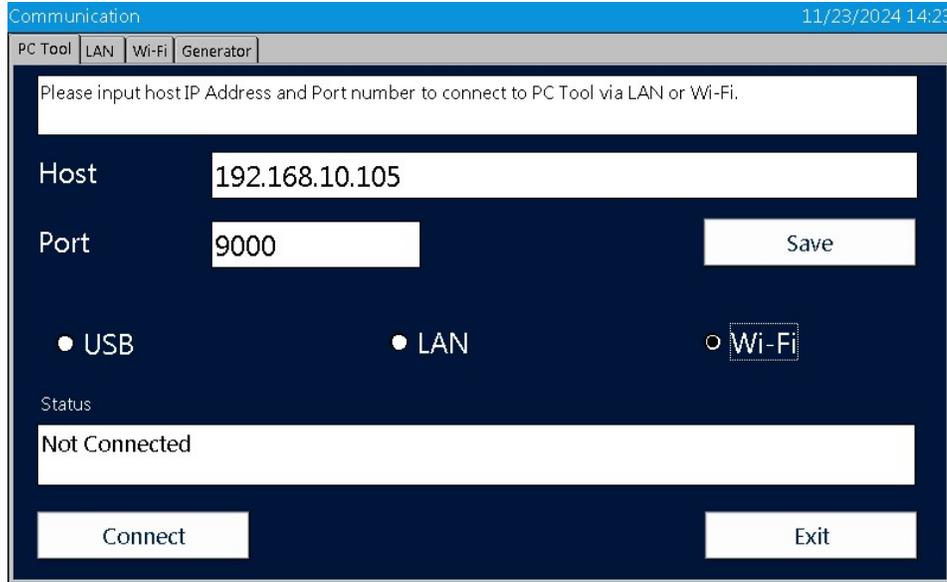
Open the AccuFIT PC Software on the computer and then return to the device touchscreen and click “Connect”. The connection will establish itself within 30 seconds, and the display on the device will return to the Main Screen.

On the computer, click on “Devices” to see the AccuFIT 9000 device you just configured. You may need to click the refresh button before the device is recognized. Once the device is recognized, you can continue the operation via the PC software.

Note: The device defaults to the “USB” mode when powered off, so you will need to reconfigure for LAN communication when the device is powered up again.

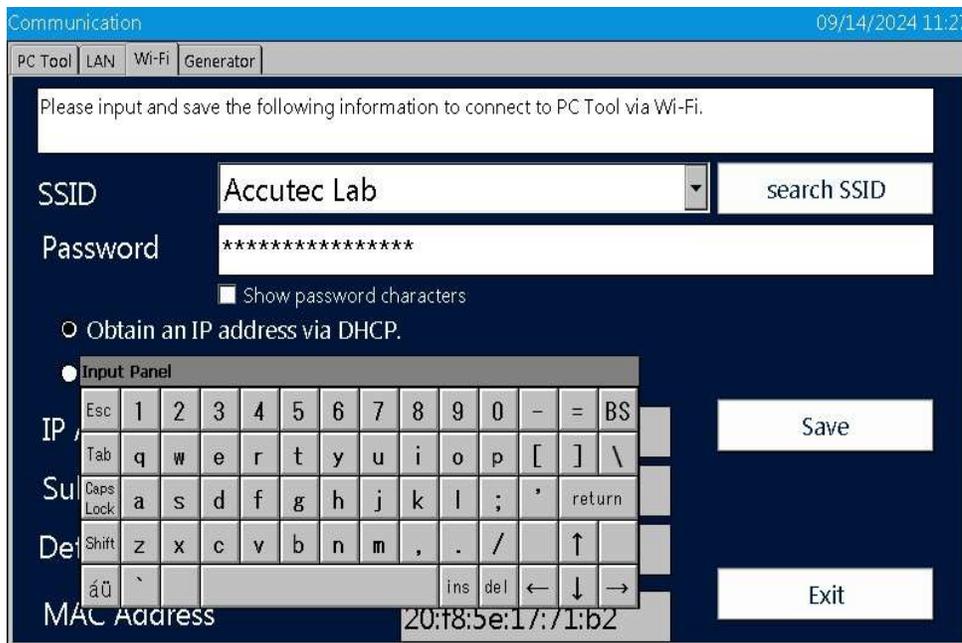
3. Selecting WiFi Mode

From the main Screen on the AccuFIT device, tap “Setup” and then “Communication”. The screen defaults to the “PC Tool” tab which invokes the following screen:



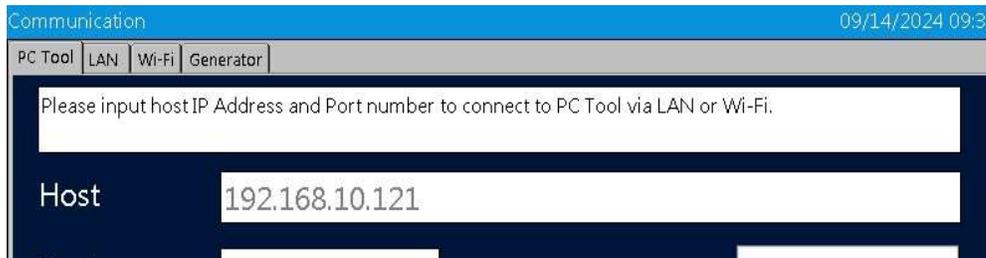
Select “WiFi by tapping the radio button to the left of “Wi-Fi”.

In the WiFi Mode, the AccuFIT 9000 device connects directly to the WiFi network. This requires that you know the network name (SSID) and password. The AccuFIT 9000 device can search the available SSID’s to allow you to choose the network to which you wish to connect. Click the “WiFi” tab at the top of the screen to show the following screen:

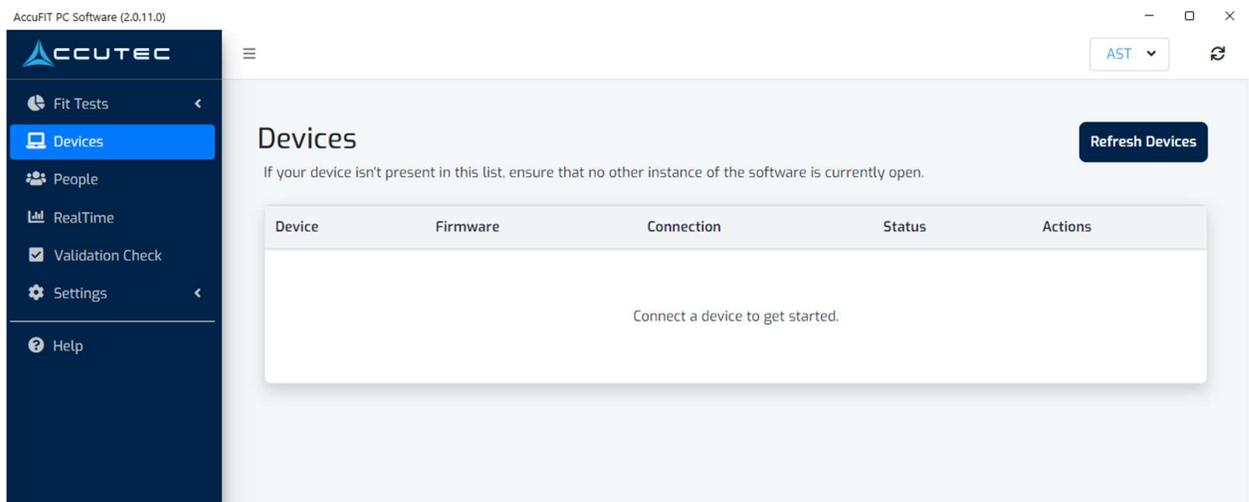


When you have selected the network, you must enter the password (network key). The AccuFIT 9000 will allow you to display the characters in the password when you are entering it, but when you exit this page, you cannot see the characters again until you re-enter the SSID selection process. Be sure that you have selected “Obtain an IP address via DHCP”

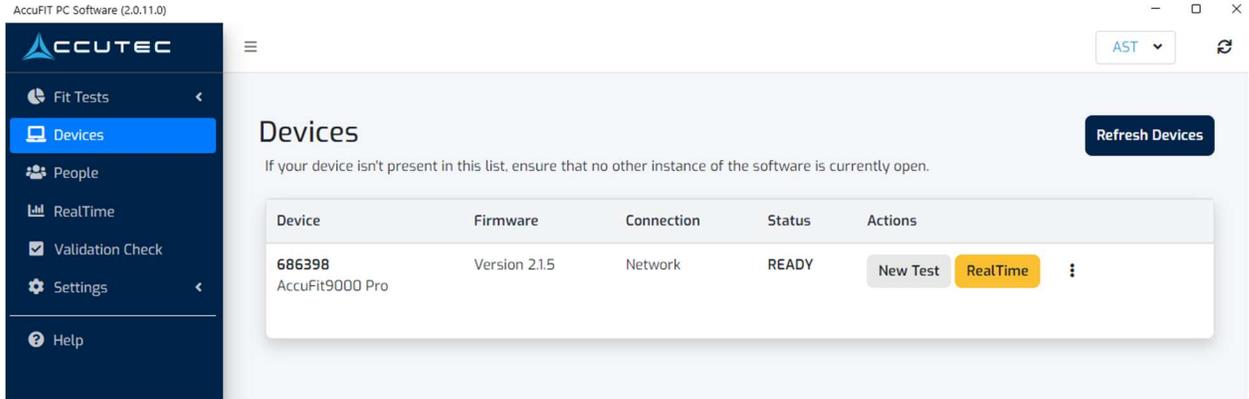
Return to the “PC Tool” tab and input the IP address of the host. (Refer to the section above to find the IP address.)



Open the software on the computer with which you will operate the AccuFIT device. Select “Devices” from the Navigation Bar on the left of the window which will invoke the following screen:



At the Device, under the “PC Tool” tab click “Connect” If the WiFi connection is successful, the AccuFIT 9000 Device should return to the Main Screen. It will take several seconds for the WiFi connection to be recognized by the computer, but in about 30 seconds (depending on your computer, router, and network) the following Device information should be displayed:



The Software can now be used to control the AccuFIT 9000 and perform Fit Tests.

Note: *The device defaults to the “USB” mode when powered off, so you will need to reconfigure for WiFi communication when the device is powered up again.*